

EMPLOYMENT APPLICATION

Employer Information

Employer: **Fountain City Grille**
Address: 4660 Yeager Road
City/State/Zip: Hillsboro, Missouri 63050

It is the policy of Fountain City Grille to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

Applicant Information

Applicant Name: _____

Address: _____

City/State/Zip: _____

Number of years at this address: _____ Best Number to Contact You: _____

Social Security Number: _____ Birth Date: _____

E-Mail Address: _____

Emergency Contact

Who should be contacted if you are involved in an emergency?

Contact Name: _____

Relationship to you: _____

Address: _____

City/State/Zip: _____

Contact phone number: _____

Job Position Applied For: Server Dishwasher Prep Cook Grill Cook

Salary Desired: \$ _____ /hour

Do you have Basic Sanitation Certificate? Yes No **Manager's Serv Safe Certificate?** Yes No

*****If hired, Basic Serv Safe Certification is required within the first 30 days of employment.***

Who referred you to our company? _____

Are you at least 21 years old? Yes No

How will you get to work? _____

Are you legally eligible for employment in the United States? Yes No

Are you able to perform the essential functions of the job with reasonable accommodation? Yes No

What reasonable accommodation, if any, would you require? _____

Have you ever been convicted of any crime, including traffic violations? Yes No

If yes, please describe: _____

THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT UNLESS RELEVANT TO THE TYPE OF EMPLOYMENT.

If you are offered employment, what date would you be available to begin work? _____

Please circle when you are available to work during the week:

Monday	Breakfast (5:30am-10:30am)	Lunch Shift (10:30am-4pm)	Dinner Shift (4pm-Close)
Tuesday	Breakfast (5:30am-10:30am)	Lunch Shift (10:30am-4pm)	Dinner Shift (4pm-Close)
Wednesday	Breakfast (5:30am-10:30am)	Lunch Shift (10:30am-4pm)	Dinner Shift (4pm-Close)
Thursday	Breakfast (5:30am-10:30am)	Lunch Shift (10:30am-4pm)	Dinner Shift (4pm-Close)
Friday	Breakfast (5:30am-10:30am)	Lunch Shift (10:30am-4pm)	Dinner Shift (4pm-Close)
Saturday	Breakfast (5:30am-10:30am)	Lunch Shift (10:30am-4pm)	Dinner Shift (4pm-Close)
Sunday	Breakfast (5:30am-10:30am)	Lunch Shift (10:30am-4pm)	Dinner Shift (4pm-Close)

_____ I prefer a set schedule each week. OR _____ I need a flexible schedule each week.

Applicant's Skills/Experience

Check those skills/experience that you have. List any other skills/experience that may be useful for the job you are seeking. Enter the number of years of experience, and circle the number which corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability.)

Job Title and Years of Experience	Rating
[] Cooking _____	1 2 3 4 5
[] Server _____	1 2 3 4 5
[] Dishwasher _____	1 2 3 4 5
[] Other _____	1 2 3 4 5

Applicant Employment History- List your current or most recent employment first.

Employer Name: _____

Address: _____

City/State/Zip: _____

Job Duties: _____

Reason for Leaving: _____ Dates of Employment (Month/Year): _____

Employer Name: _____

Address: _____

City/State/Zip: _____

Job Duties: _____

Reason for Leaving: _____ Dates of Employment (Month/Year): _____

Employer Name: _____

Address: _____

City/State/Zip: _____

Job Duties: _____

Reason for Leaving: _____ Dates of Employment (Month/Year): _____

Applicant's Education and Training

College Name and Address: _____

Did you receive a degree? _____ Yes _____ No If yes, degree received: _____

High School Name and Address: _____

Last Grade? ___ 9 ___ 10 ___ 11 ___ 12 Diploma? _____ Yes _____ No

Other Training (graduate, technical, vocational): _____

References

List any two people who would be willing to provide a reference for you.

Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Relationship: _____

Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Relationship: _____

Please provide any other information that you believe should be considered:

I certify that the information provided on this Application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my Application, or if employment commences, immediate termination.

I authorize **Fountain City Grille** to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

APPLICANT SIGNATURE

DATE